

REQUEST FOR QUALIFICATIONS

For
Planning Consultant Services
(Chapter 103D, HRS)

Qualified professional Planning Consultants are hereby invited to submit their qualifications to the Housing and Community Development Corporation of Hawaii (HCDCH) for Environmental Review services. The HCDCH intends to enter into negotiations with a qualified full-service planning consultant to furnish any and all services required to complete the U.S. Housing and Urban Development Environmental Review 24 CFR Part 58 for 36 federal-funded public housing projects required by the Capital Fund Program. The projects are as follows:

<u>Oahu Projects:</u>	Hale Laulima, Kaahumanu Homes, Kamehameha Homes, Kaneohe Apartments, Kauhale Nani, Kau'iokalani, Koolau Village, Kuhio Park Terrace, Ma'ili I, Ma'ili II, Mayor Wright Homes, Palolo Valley Homes, Puuwai Momi, Wahiawa Terrace, Waimaha-Sunflower (1, 2 & 3), Waimanalo Homes (A & B), Waipahu I, Waipahu II
<u>Maui Projects:</u>	Kahekili Terrace (A & B), Makani Kai Hale (I & II), Piilani Homes
<u>Molokai Project:</u>	Kahale Mua (Federal)
<u>Hawaii Projects:</u>	Hale Hauoli, Hale Olaloa, Ka Hale Kahaluu, Kaimalino, Kauhale O'Hanakahi, Ke Kumu 'Ekolu, Lanakila Homes (I, II & II), Nani Olu, Noelani II, Pomaikai Homes, Punahale Homes
<u>Kauai Projects:</u>	Kapaa, Kawailehua (Federal), Kekaha Ha'aheo

An expedient completion of the environmental review for these projects is required, and only firms who demonstrate an ability to perform under a tight schedule shall be considered for these projects. The time of completion will be ninety (90) calendar days.

SUBMISSION DEADLINE:

Time: 2:00 p.m.

Date: March 2, 2005

Qualifications received after this time may be subject to rejection by the HCDCH.

Mail or Hand Deliver Qualifications to:

Attention: Mr. Mitchell Kawamura
Housing and Community Development Corporation of Hawaii
677 Queen Street, Suite 300
Honolulu, Hawaii 96813

All qualifications are to be submitted in triplicate (3).

PROPOSAL EVALUATION:

The following criteria will be used to evaluate all submissions:

No.	Criteria	Weight
1	Evidence of firm's ability to perform the work, as evidenced by profiles of the principal's and staff's professional and technical competence, experience and facilities.	20%
2	Capability to provide professional services in a timely manner.	30%
3	Past performance in terms quality of work.	40%
4	Evidence that the firm is currently registered to provide services in the State of Hawaii and carries Professional Liability insurance of at least \$1,000,000.	Mandatory
5	Certified statement that the firm is not debarred, suspended, or otherwise prohibited from professional practice by any Federal, State, or Local agency.	Mandatory
6	General response to this Request for Qualifications	10%

A Review Committee will qualify the submissions and a Selection Committee will evaluate and rank the submissions. After all submissions have been evaluated and ranked, HCDCH will negotiate a contract for professional services with the best qualified firm. If a fair and reasonable contract fee cannot be reached with the best qualified firm, then HCDCH reserves the right to negotiate the contract amount with the next best qualified firm until a fair and reasonable contract amount is agreed upon.

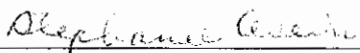
QUALIFICATIONS SHALL INCLUDE:

1. A Letter of Interest;
2. A current Statement of Qualifications, DPW Form 120;
3. A current tax clearance form;
4. A "Certificate of Good Standing" from the Department of Commerce and Consumer Affairs;
5. A certificate of compliance with Section 3-122-112, HAR;
6. Evidence of the firm's effort to encourage and utilize minorities and minority business enterprise firms in its operations. Include proposed percent of overall project effort to be performed by minority-owned business enterprises;
7. Documentation to substantiate each of the listed evaluation criteria.

Questions regarding this request for qualifications shall be directed to Mr. Mitchell Kawamura at 587-0563.

The HCDCH reserves the right to reject any and all qualifications and reserve the right to waive any informality in the solicitation process.

Housing and Community Development
Corporation of Hawaii


Stephanie Aveiro
Executive Director

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